2024 Daystall Rules Review: Staff Recommendations Packet

Enclosed in this packet are PDA staff recommendations on the 26 Daystall Rules Review proposals submitted during the 2024 Rules Review process. We appreciate your time and effort in reviewing these materials, and extend a thank you to the many Daystall community members who actively participated in this year’s review.

Staff have reviewed all proposal submissions thoroughly, along with all public comments submitted in written form and verbal comments put forth in the Daystall Community Meeting. At this stage in the process, we are making recommendations on which changes to the rules most directly support our Daystall Arts and Farm Programs in fulfilling their potential and vital role in contributing to our world-class Market. We feel that our recommendations take a holistic approach, strategically positioning the Programs to navigate present and future challenges successfully.

Similar to last year, we have prepared a “Response Paper” that addresses issues raised in this process that warrant extra discussion and explanation. This document comprehensively outlines our thought process and provides information on our existing processes related to these issues for added context.

2024 Daystall Rules Review Staff Recommendations Packet Includes:

- 2024 Daystall Rules Review Summary of Proposals with Staff Recommendations (4 pages)
- Response Paper and Supporting Documents Outlining Procedures Around Daystall Table Maps, Roll Call Assignments and Table Reassignments (5 pages)

Thank you again for your involvement in this important undertaking.

Pike Place Market PDA
Daystall Departments - Arts and Farm Programs

Alana Crawley
Daystall Arts Program Manager

Sam Bradshaw
Senior Daystall Farm Program Specialist II

Charlie Woodman
Daystall Arts Program Specialist I

Tansy Huang
Daystall Farm Program Specialist I

Katie Rosenthal
Daystall Arts Program Specialist I

Alyssa Perez
Daystall Farm Program Specialist I

Amy Wallsmith
Director of Marketing and Program Development
<table>
<thead>
<tr>
<th>Proposal #</th>
<th>Author</th>
<th>Representing</th>
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<tbody>
<tr>
<td>1</td>
<td>Vickie Rafael</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Current rule page numbers 11-13. Rules common to Daystall tenants: Roman numeral 1, section 6, permit holders attendance, subsection 3. States we must work 2 weekdays to work Saturdays and specifically mentions Monday-Friday. No mention of Sunday as a possibility. I am proposing we include Sunday as one of the days necessary to work Saturday.</td>
<td>None</td>
<td>Support: 2, Oppose: 1. <strong>Staff oppose this proposal.</strong> The purpose of requiring two weekdays (Monday - Friday) to be eligible to work a Saturday is to ensure that we have a vibrant, full Craft Market on weekdays, not just on weekends.</td>
</tr>
<tr>
<td>2</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>6 ft map - Marketmaster should determine to use 6 ft map whenever severe weather is expected, possibly even implemented as a winter map, Jan thru February (or March, or more?).</td>
<td>Oppose: 3</td>
<td><strong>Staff oppose this proposal</strong>, which references our practices in determining whether to use a 6’ or 8’ map for craftspeople. This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Please see <strong>Response Paper for more information.</strong></td>
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<tr>
<td>3</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Add-ons should be processed like they used to be during the week, with no penalty or red-lining them to the end of the list.</td>
<td>None</td>
<td><strong>Staff oppose this proposal</strong>, which references our “late add” practices at Roll Call. This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Please see <strong>Response Paper for more information.</strong></td>
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<td>4</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Table reassignment. Vendors should be able to say “calling” if they want to wait for a different spot to open up before calling for a space.</td>
<td>Support: 4, Oppose: 1</td>
<td><strong>Staff oppose this proposal.</strong> This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Please see <strong>Response Paper for more information.</strong></td>
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<td>5</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Vendors should only be guaranteed one extra spot buffer zone on each side of their table choice until after table reassignment is over, and those extra spots should be made available during reassignment. After reassignment, they will be allowed to fill any empty spots still available. Not 6 extra spaces that no one is allowed to fill. This is another perk of doing a Zoom roll call.</td>
<td>Support: 1, Oppose: 1</td>
<td><strong>Staff oppose this proposal.</strong> This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Staff would like to consider this idea outside of the Rules Review process.</td>
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<tr>
<td>6</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Vendors who move during table reassignment should inform their previous neighbors that the table has become empty</td>
<td>Oppose: 1</td>
<td><strong>Staff oppose this proposal.</strong> This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. In addition, staff makes great effort to inform craftspeople when a table has been vacated, therefore creating extra space.</td>
</tr>
<tr>
<td>7</td>
<td>Gina Karaba</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>Please include the number of tables available along with the number of vendors signed up at Zoom roll call.</td>
<td>Support: 1, Oppose: 1</td>
<td><strong>Staff oppose this proposal.</strong> This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Staff would like to consider this idea outside of the Rules Review process.</td>
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<tr>
<td>8</td>
<td>Rachel Strödbeck</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>I Propose that the Daystall Rule Change Proposal Process Starts in January after the Holidays and not in December.</td>
<td>Support: 2</td>
<td><strong>Staff oppose this proposal.</strong> The current timeline allows for proper time between the various steps in the Rules Review process (Rules submissions, presentations at Market Programs Committee Meetings, public comment, drafting staff recommendations, votes, etc.) so that the Rule Change proposals are ready to go into effect as of April 1st each year. Staff hears the desire to have increased opportunities to be involved in the Rules Review process and therefore can commit to extending the submission period on the front end of the schedule, with the process starting in November 2024, rather than December 2024.</td>
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<td>9</td>
<td>Deanna Lunder</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>During Morning Reassignment there should be an option to be on</td>
<td>Support: 3 (including author), Oppose: 2</td>
<td>Staff oppose this proposal. This is a procedural rule that falls outside of the Daystall Rules to ensure staff can modify practices as the need arises. Please see Response Paper for more information.</td>
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<td>10</td>
<td>Rachel Strodteck</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>I propose that all business owners and PDA get to vote whether or not a new rule gets passed.</td>
<td>Oppose: 2</td>
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<td>11</td>
<td>Rachel Strodteck</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>I propose that for regular high demand days that the Candy Cane map be changed to 6ft and 8ft spaces only and allow 4ft table stalls.</td>
<td>Support: 3, Oppose: 1</td>
<td>Staff oppose this proposal. The Daily Biz Licit, which supersedes the Daystall Rules, defines craft tables as 4 ft spaces. At discretion, staff expanded table sizes to accommodate social distancing opportunities. Please see Response Paper for more information.</td>
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<tr>
<td>12</td>
<td>Rachel Powell</td>
<td>Craftspeople</td>
<td>Craftspeople</td>
<td>III. SPECIFIC REQUIREMENTS FOR ARTISTS AND Craftspeople F. Table Assignment Procedures for Arts and Crafts 3. Off-Season Crafts List a. Off-Season permit holders must sell 16 days during each off-season plus an additional 16 (CHANGE TO 8 days) that can be worked at any time of the year, for an annual minimum total of 32 days (CHANGE TO 24 days), in order to remain on the list. New off-season craftspeople screened in prior to an off-season may work in the market in advance of the off-season if space allows. ...</td>
<td>Support: 2 (including author)</td>
<td>Staff oppose this proposal. The Rules Review process provides multiple opportunities for public comment for staff to consider in providing their recommendations and PDA Council to consider in their voting process. The PDA Council is the policy-setting entity with fiduciary responsibility for the health of the Market.</td>
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<tr>
<td>13</td>
<td>Xee Yang-Schell</td>
<td>Farmers</td>
<td>Farmers</td>
<td>Regarding Handcrafted Farm Products Daystall Rules &amp; Regulations, Section II.B and II.C, Pages 23-25 Currently, the rule states &quot;Hand-crafted farm products may not be sold during the growing season. Growing Season (April 1 - October 31).&quot; I am proposing that hand-crafted farm products be allowed on farm tables during the growing season as long as they take up no more than 25% of the table space.</td>
<td>Support: 1, Oppose: 1</td>
<td>Staff support this proposal with revisions as a pilot program. This proposal is supported by staff while acknowledging the challenges it brings. Staff recommends approving this change as a pilot program to allow PDA Farm to evaluate thoroughly. Hand-Crafted Product Add-Ons for permitted Farm businesses will be more selective moving forward, screening with an eye towards percentage of Cultivated goods vs. manufactured goods in the application. Staff recommends the following guidelines: Hand-Crafted Farm Products must be 80% Cultivated good vs 20% manufactured or purchased materials; all Hand-Made Farm Product Add-Ons will be reviewed in collaboration with Daystall Arts; Hand-Crafted Farm products may not take up more than 1 ft of table width during growing season (April 1st - October 31st); this rule change does not extend the period for Holiday Season supplemental farm products (November 1 - December 31).</td>
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<tr>
<td>14</td>
<td>Xee Yang-Schell</td>
<td>Farmers</td>
<td>Farmers</td>
<td>Current rule is on page 24 Section II B.3.b.5 The current rule lists permitted product of: &quot;Literature written by the farmer relating directly to PERMITTED products sold by that farmer.&quot; I am proposing that wording be added to the rule which states that permitted literature written by the farmer can include literature about the farmer and the farm itself.</td>
<td>Support: 3</td>
<td>Staff support this proposal. All Farm Literature must be required to be permitted and approved by PDA Farm Staff. Any agricultural practices marketed in this literature must be verified with a farm visit in advance. This literature must be for the intended purpose of educating shoppers, or promoting the Farm's operations, not as a product for sale in and of itself.</td>
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<tr>
<td>15</td>
<td>Rachel Powell</td>
<td>Craftpeople</td>
<td>Farmers</td>
<td>II. SPECIFIC REQUIREMENTS FOR FARMERS&lt;br&gt;A. Permit Holder Qualifications&lt;br&gt;1. Application Requirements and Procedures&lt;br&gt;d) The Marketmaster, Farm Program Manager, or a designee will perform a farm inspection to determine if the farmer is involved with production of permitted farm products as listed on the permit application. A new farmer will not be allowed to sell in the Market until an inspection has been completed. Under special circumstances a conditional permit may be issued at the discretion of the Marketmaster. ADD SENTENCE: Permits issued under special circumstances will not be renewed without a performance of a farm inspection. AND/OR&lt;br&gt;j) A farmer may renew their permit by filing a new application with the PDA. A farm inspection may be required for permit renewal (ADD TO SENTENCE), and is required for permit renewal of permits issued under special circumstances.&lt;br&gt;* This is amended from my original similar submission.</td>
<td>None</td>
<td>Staff support this proposal. This proposal is already a procedural practice in place for PDA Farm and staff agrees it should become codified in the Daystall rules.</td>
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<tr>
<td>16</td>
<td>William Razey</td>
<td>Farmers</td>
<td>Farmers</td>
<td>In furtherance of farm profitability farmers will be encouraged to produce and sell processed products especially if there is proven high demand for this product at the market and if it fits logically into the farmers crops. farmers shall be given extra consideration if they have listed this product on their applications in the past. other vendors who are successfully selling this product should not be considered a reason not to approve the sales of a product, but an opportunity for creativity and competition. As a last resort the market master shall maintain a list with seniority being an important consideration.</td>
<td>Support: 2 (including author)</td>
<td>Staff oppose this proposal as written. While PDA Farm actively encourages and assists Farms with processing opportunities, it is the responsibility of the program to not oversaturate any singular product category. PDA Farm can always guide a Farmer towards processing opportunities that fit logically with the farmers crop and share insights on what processed products might succeed in the Daystalls, but PDA Farm must consider the currently permitted products when approving any product add on applications.</td>
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<tr>
<td>17</td>
<td>Shari Druckman-Roberts</td>
<td>Craftpeople</td>
<td>General</td>
<td>The use of the word 'Master' should be removed from the Market Daystall nomenclature. Alternative Suggestions:&lt;br&gt;• Market Director&lt;br&gt;• Market Manager&lt;br&gt;• Daystall Staff</td>
<td>Support: 5</td>
<td>Staff oppose this proposal at this time. The term &quot;Market Master&quot; is asserted in the Hildt-Licata Agreement, which supersedes the Daystall Rules. The Hildt will be up for review in 2028, at which point, staff would like to revisit this discussion. In the meantime, staff will consider alternative terms. As a point of history, the original term was &quot;Market Inspector,&quot; and changed to &quot;Market Master&quot; in 1912, in 2015, in response to similar proposals to this to change the term, staff proposed to change it to one word &quot;Marketmaster&quot; to align more with similar terms such as &quot;harbormaster&quot; or &quot;choirmaster&quot; without creating inconsistencies between the Hildt-Licata Agreement and the Daystall Rules.</td>
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<tr>
<td>18</td>
<td>Jack Strubbe</td>
<td>Craftpeople Agent</td>
<td>General</td>
<td>I propose eliminating bicycle parking on the bridge and behind the tables. There are bicycle parks distributed around the market. Similarly, keeping a clear 25-inch path (or immediate ability to create one) available should be maintained. While these are less than either current fire and handicapped codes would require in new construction, it doesn't seem unreasonable to accommodate this throughout the historic areas. Ironically, the original design for the bridge accommodated three entries to the center (a third would have been in the west-facing window wall) creating ability to paint a tee-shaped access strip that would have been intended to be kept clear of carts and such. My former housemate on Vashon, Dewayne Hoyt, was head of maintenance and construction at the time, and his last project before retiring was building the addition of the bridge, but the PDA altered his design proposal into the space we now live with. We had the blueprint on his living room wall, as he was very proud of it.</td>
<td>Support: 1, Neutral: 2, Oppose: 4</td>
<td>Staff oppose this proposal. This can be addressed outside of the Rules. Staff acknowledges the concern from the author about accessibility, as well as from community feedback that cites fear of bike theft. Staff will commit to exploring alternative options for more secure bike storage so they don't need to be stored behind Daystalls.</td>
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<td>19</td>
<td>Staff</td>
<td>PDA</td>
<td>Craftspeople</td>
<td>Add additional holidays to the list of recognized holidays that constitute one-day attendance weeks for the Daystall Community to mirror the holidays recognized by the PDA. This addition would include: Martin Luther King Jr. Day, President’s Day, Juneteenth, and Veteran’s Day.</td>
<td>Support: 3</td>
<td>Staff supports own proposal. Mirroring PDA holidays will provide consistency between the schedules of the PDA and our Daystall Community and offer more flexibility for our craftspeople by adding more “one-day weeks.”</td>
</tr>
<tr>
<td>20</td>
<td>Staff</td>
<td>PDA</td>
<td>General</td>
<td>In regards to the “Administrative Guidelines Regarding Enforcement of Rules,” the term “working days” should be replaced with “business days” and clearly defined as “Monday-Friday.”</td>
<td>None</td>
<td>Staff supports own proposal.</td>
</tr>
<tr>
<td>21</td>
<td>Staff</td>
<td>PDA</td>
<td>General</td>
<td>In regards to the current “Non-Interference Clause” within the Rules, specify that interfering with parking block-offs, cones, and/or other signage is included in “Market operations” that are not to be interfered with.</td>
<td>None</td>
<td>Staff supports own proposal, which is in response to an increased level of interference with our parking blocks by our Daystall permit holders and their representatives (agents, loaders, etc.) for personal use. Daystall staff works with Security to block parking for various reasons, including to reserve space for farmers who sell on the street. Moving signage and/or cones causes disruptions to Market operations and has, in several instances, resulted in impact to business operations for other permit holders. This interference should be subject to violation.</td>
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<tr>
<td>22</td>
<td>Staff</td>
<td>PDA</td>
<td>Craftspeople</td>
<td>Add the phrase “generic and ubiquitous” to the requirements for Found, Recycled and Pre-Existing objects as elements of products, including purchased components and base substrates.</td>
<td>None</td>
<td>Staff support own proposal. “Generic and ubiquitous” has long been the guiding phrase when evaluating found, recycled, and pre-existing objects as elements of products, and this should be outlined in the Rules. This phrase sets an expectation for current and future craftspeople while also providing a degree of flexibility in determining what is currently “generic and ubiquitous” as the times change.</td>
</tr>
<tr>
<td>23</td>
<td>Staff</td>
<td>PDA</td>
<td>General</td>
<td>Increase rental rates for Day Tables between 3% and 3.6% rounding to the nearest quarter. (Increase of $0.25 to $1.50)</td>
<td>Support: 2, Oppose: 1</td>
<td>Staff support own proposal to do a routine annual increase of the rental rates.</td>
</tr>
<tr>
<td>24</td>
<td>Staff</td>
<td>PDA</td>
<td>General</td>
<td>Update language to include new Commercial Cafe payment options available to permit holders.</td>
<td>None</td>
<td>Staff support own proposal, adding a helpful new payment option that we have introduced to our Daystall Community.</td>
</tr>
<tr>
<td>25</td>
<td>Staff</td>
<td>PDA</td>
<td>General</td>
<td>Increase the permit fees by $5.00. Note: Permit Fees have not been increased since 2003 (busker/craft) and 2006 (farm).</td>
<td>Support: 2, Oppose: 1</td>
<td>Staff support own proposal. Permit Fees have not been adjusted in many years (since 2003 for craft &amp; performers, and since 2006 for farmers).</td>
</tr>
<tr>
<td>26</td>
<td>Staff</td>
<td>PDA</td>
<td>Performers</td>
<td>New single day pass fee of $10 for out of town buskers.</td>
<td>Support: 1</td>
<td>Staff support own proposal to add a small fee for single-day passes. This will help cover administrative costs to provide this service while also keeping this option accessible to performers who are traveling through.</td>
</tr>
</tbody>
</table>
2024 Daystall Rules Review: Response Letter

This year, several proposals were submitted regarding daily procedures for assigning Daystall tables, covering Roll Call assignments, morning moves to canceled tables at Table Reassignments, and the selection of table maps (8-foot or 6-foot in craft-preferred sections).

Staff opposes these proposals that reference daily procedures, which live outside of the Daystall Rules. Staff feel that keeping daily procedures separate from the Daystall Rules is necessary, as it allows us to maintain a level of flexibility to be able to modify and adapt as the need arises, as demonstrated during the COVID pandemic. Staff always aim to provide procedures that are relevant to the current circumstances, which evolve throughout the year, while always providing at minimum the 4-feet required per the Hildt-Licata Agreement. Cementing daily procedures into the Daystall Rules would remove this flexibility and opportunity, as we’d have to wait for Rules Review each year to modify daily practices and procedures.

While understanding community concerns, staff emphasizes a holistic approach to Program adjustments, and many delicate factors must be kept in balance throughout the process. We are dedicated to continuing the refinement of our processes and procedures and are currently searching for new management software to provide even better support for our Daystall community. As a part of that search, we plan to release a survey to assess needs and gather ideas of resources that would be helpful to include in our future management software.

To provide context, we have provided additional information on procedural topics mentioned in Rule Change Proposals. We think it is important to outline the bigger picture of how the Program operates and why certain procedures are in place to maintain the delicate balance between providing sufficient flexibility while running an effective and fair Arts Program. These procedures are broken down here with additional supplementary material included.

Regarding Rule Change Proposals Referencing Roll Call & Table Size Procedures

In last year’s Rules Review process, we officially adopted our Zoom Roll Call practice that was implemented at discretion during the pandemic. This change, which received significant community support, outlined that Roll Call is to be performed on an “online forum” and “on the day prior to the day of selling.” While the general framework for how Roll Call should work is written into the Daystall Rules to provide a foundation for staff operations, there are many additional procedural rules that are implemented to maintain fairness, consistency, efficiency and organization. Included at the end is our “Short Sheet” that outlines those current procedures around daily Roll Call for context.
Staff feel that, while they are different than our pre-COVID practices where craftspeople could decide day-of that they wanted to sell, our current procedures are still highly flexible while having set deadlines and requirements allowing Marketmasters to smoothly manage operations. We currently require that craftspeople sign up to sell by noon the day before (ahead of Roll Call which occurs at 3pm). Farmers also have the same noon deadline to communicate their table reservations for the following day.

Despite the noon deadline, late sign-ups are allowed at Roll Call, but craftspeople forfeit seniority and call their table after those who signed up on time (see Rule Change Proposal #3). These procedures discourage late additions, addressing issues of improper sign-ups impacting staff operations and fairness to those who follow proper processes. The measures aim to maintain fairness without completely denying latecomers the opportunity to sell. Since implementation, there has been a significant drop in late sign-ups.

We have signup deadlines in place for a reason: not only do Marketmasters manage the current day’s Market, but we are also responsible for getting the entire Market set for the next day. At noon, we begin building our Farm Map, placing each farmer that has indicated they would like to come to the Market for the next day according to seniority and table preference. In order to build that map, we need to know how many Daystall businesses (Farmers + Craftspeople) will be attending so that we can choose the appropriate map according to the demand for tables that has been communicated by the noon deadline. Farmers are always guaranteed 8-feet, and staff currently chooses between 6-foot and 8-foot table maps for craft-preferred sections, depending on the demand for tables. Please be reminded that the Hildt Licata, which supersedes the Daystall Rules, defines craft tables as 4-foot table spaces and larger table sizes were implemented at staff discretion during COVID to increase social distancing opportunities and keep our community safe. Staff have worked hard to maintain these larger table sizes since we had lower craft counts due to attrition, a pause in screening practices, and we received feedback that larger table sizes resulted in increased sales and a more harmonious and healthier Market experience for craftspeople. However, we’ve always been clear that we cannot maintain 8-foot tables forever but have tried to create options for table sizes to flex depending on table demand.

When our table demand indicates the need to, staff triggers what we colloquially refer to as the “Candy Cane Map,” which has an option for craft-preferred sections (and even some farm-preferred sections) to become 6-foot tables (farmers are still always guaranteed 8-feet of table space). Our Daystalls were built to be at 4-foot increments, with farmers receiving two 4-foot tables and craftspeople receiving one 4-foot table. The goal of the “Candy Cane Map” is to offer various table sizes and increase the amount of tables available for craftspeople without fully reverting to 4-foot map. For those who prioritize increased space, we still have options for larger table spaces even on “Candy Cane Map” days. Similarly, for those who prioritize a certain table location, we have options for them, but it may mean a traditional 4-foot table size.

### Regarding Rule Change Proposals Referencing Table Reassignments

There are multiple rule change proposals that reference our Table Reassignment process where staff makes tables that were vacated due to cancellations available for those who are interested, based on seniority. This happens in person on the day of. Included at the end is our “Short Sheet” that outlines those current procedures around daily Table Reassignments for context.
The Table Reassignment procedures aim to boost attendance at Roll Call by encouraging craftspeople to participate. Many measures were implemented in response to a significant decline in Roll Call attendance. However, allowing vendors to claim tables opened by less senior craftspeople, as suggested in Proposals #4 and #9, is viewed as risky by staff. This could potentially further reduce Roll Call attendance, creating a slippery slope. In a seniority-based system, more senior craftspeople have priority in choosing tables. Therefore, any table vacated due to a craft cancellation by a less senior craftsperson would have been available to a more senior craftsperson at Roll Call the day prior. Had the more senior craftsman been at Roll Call, they would have been able to call the desired table that was taken by the less senior craftsperson.

Staff recognizes that situations arise that may cause someone to want to move. For example, a less senior craftsman with a similar product may call the table next to them, creating product competition. To prevent this, staff offer multiple opportunities to move tables: once at the end of Roll Call with no restrictions, again at morning Table Reassignments into cancelled tables, and if there is an extenuating circumstance, staff can apply discretion to allow an additional round of moves at Table Reassignments. Staff strive to satisfy everyone involved while also maintaining procedures that are both effective and manageable for daily operations. To achieve this goal, it is essential to implement procedures that promote adherence to proper processes, such as attending Roll Call.

Once again, it is our hope that these explanations display our genuine commitment and continued effort to support our craftspeople and our Market as a whole, while also maintaining the balance necessary to manage a world-class Craft Market.
Daily Roll Call Procedures
Daystall Short Sheets

BEFORE ROLL CALL

- Craftspeople have until **noon** the day before they would like to sell in the Market to register for Roll Call on SignUpGenius.com.
- The list of Roll Call attendees is pulled at noon sharp, but craftspeople who did not make the cutoff and want to sell may call or text the Marketmaster phone before Roll Call to add.

ZOOM CALL OPENS

- At 2:55 p.m. the Roll Call Zoom meeting is launched. Over the next five minutes, attendees have the opportunity to cancel their reservation for the following day, after which the Marketmaster will remove them from the list.
  - Anyone who is not signed up and did not contact the Marketmaster previously can also “late add” during this timeframe.
  - “Late add” craftspeople call their spots at the end of Roll Call.

ROLL CALL BEGINS

- At 3 p.m. sharp the Marketmaster begins roll call with announcements – typically upcoming events, due dates or other news – before assigning tables.
  - Tables are assigned in order of seniority. The “late add” vendors call their tables at the end. If there are multiple “late adds” they call in order of seniority as well.
- After every vendor, including “late adds” have selected a table, the Marketmaster will offer a round of moves based on seniority for anyone interested.
  - The round of moves proceeds like an abbreviated version of the first. Once again crafters call tables in order of seniority, with “late adds” calling at the end.
- After the round of moves, the map is saved and the Zoom meeting ends. The Map is sent to all craftspeople signed up to sell for the following day.

GENERAL ROLL CALL RULES

- No moves mid-roll call.
- If the craftspeople does not attend roll call but is signed up to sell the next day, the Marketmaster will assign them a table based on the preferences Daystall has on file that have been provided by the craftspeople. It is the craftspeople’s responsibility to update their preferences as desired.
- Agents selling for multiple permits may “double,” but must call both tables using the least senior vendor’s seniority number. They do this by saying “calling” when the first vendor’s number is called, then call both tables when the second is up.

Questions?
Email: Daystall@PikePlaceMarket.org
Morning Table Reassignment Procedures
Daystall Short Sheets

BEFORE TABLE REASSIGNMENT

- Craftspeople are only eligible for Table Reassignment if they had been assigned a table during the previous day’s roll call. Vendors cannot arrive “day of” and expect to receive a table.
- The Marketmaster prepares by logging any cancellations from craftspeople and farmers, and marking their assigned tables available for reassignment.
- Farmers who wish to move into vacated tables are allowed to do so without attending table reassignments, following the Market’s farm-preferred tradition. They must notify the Marketmaster of their move.

BELL RINGING AND NUMBER TAKING

- At 8:43 a.m. during the regular season (or 9:15 during the off season of January through April) the Marketmaster rings a bell on the Desimone Bridge, indicating that Table Reassignments will begin shortly.
- Over the next few minutes, the Marketmaster takes the seniority numbers of all the craftspeople who wish to move tables and announces the tables that are now available.

TABLE REASSIGNMENT BEGINS

- At 8:45 a.m. sharp (9:15 during the off season) the Marketmaster begins table reassignments by calling the most senior vendor in attendance.
  - Tables are reassigned in order of seniority. The previous day’s “late adds” craftspeople call their tables at the end. If there are multiple “late adds” they call in order of seniority as well.
  - Those who are late to Table Reassignments are added to the end.

GENERAL TABLE REASSIGNMENT RULES

- Vendors who arrive mid-table reassignments who wish to move must do so at the end, regardless of seniority.
- No moves mid-reassignments.
- Marketmasters may allow additional moves at the end of Reassignment depending on the circumstances.
- Craftspeople may only move into spots that had been called at Roll Call but have since been vacated. Spots that were left vacant at the end of Roll Call will not be opened, with the understanding that nearby neighbors are aware of the vacancy and planning to occupy the space. However, Marketmasters may allow a move into a non-vacated space in the case of a large gap in vendors, depending on that Marketmaster's discretion.

Questions?
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