



Pike Place Market Preservation & Development Authority (PDA)

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PIKEPLACEMARKET.ORG • 85 PIKE STREET, ROOM 500 • SEATTLE, WA 98101

REQUEST FOR PROPOSAL NEW INSTALLATION OF AUTOMATED TELLER MACHINES (ATM'S)

| RFP Issued On: | BID Submittals Due: |
|------------------------|--|
| Friday, March 29, 2024 | By 4:00PM on Wednesday, April 24, 2024 |

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Addendum 1

The Pike Place Market (PPM, hereafter) issues this addendum to respond to questions received during the review period from March 29 to April 12.

Q: Will you consider an entity that is a privately held ATM company rather than a bank for this opportunity?

A: Yes

Q: Is the Pre-Submittal Meeting mandatory?

A: No, although it's important for all bidders to review and understand field conditions, make any field measurements onsite, and verify scope of work per each of the ATM locations.

Q: Are any of the buildings or businesses cashless (i.e., do not accept cash for payments)?

A: None of the buildings are cashless but we do have a handful of businesses that do not accept cash. That said there are 300+ businesses in the Market that do accept cash.

Q: Can you please provide the following information per month for the past year:

- Transaction dollar volume. A: We do not have access to this information
- Number and type of transactions (or at least the number of surcharged transactions). A: 1,300-2,800 transactions per month for the Pergola location. 800-1,500 transactions per month for the other two locations.



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Q: When is the contract expected to start and what is the duration of the contract?

A: The current contract expires October 31, 2024, so the new contract would begin November 1, 2024. The duration of the contract is negotiable.

Q: Will any of the ATMs be located outside?

A: Yes the pergola location is located outside.

Q: Have you experienced any crime or vandalism issues that would be good to know for the new vendor?

A: To our knowledge we have not had any issues with crime or vandalism of any of the ATMs. The Market has 24-hr security onsite and most of the campus is covered by CCTV.

Q: The existing ATM in Exhibit B-1, Pergola Site Plan, is a wall unit. Do you require a wall unit at this location, or would a kiosk-type terminal suffice?

A: We would prefer a wall unit at this location.

Q: What is the current surcharge at the existing ATMs (the fee to use the ATMs should be on the screen at each ATM)?

A: \$3.00 for non-Chase users.

Q: Will any badging, security training, or background checks be required for our technicians?

A: No. All three locations are accessible during business hours and techs would work with Market Security for access when buildings are locked.

Q: What are the building hours?

A: Hours vary by building but in general, buildings are open 8 am to 6 pm all year and 8 am to 7 pm in the summer.

Q: If selected what is the historic approval process like and how long does it take?

A: The Pike Place Market is within a very tightly controlled historic district. Any changes in "use" or "design" require an application and review by the City of Seattle Office of Historic Preservation. This process takes anywhere between 4-12 weeks to complete.